

Scalar® Conference

Privacy Policy

1. Personal data and Scalar Conference 2024.

Our team here at SoftwareMill works hard to deliver to you the best experience during our Scalar Conference and because of that there is some personal data that we have to process. It is very important to us that your personal information is safe and secure and that you, our valued customer, are aware of the steps that we take to ensure that safety.

SoftwareMill sp. z o.o. registered under: District Court for the City of Warsaw, XII Economic Division, KRS no. 537126, address ul. Na Uboczu 8/87, 02-792 Warsaw, hereinafter referred to as SoftwareMill is the controller (Polish: administrator) of your personal data collected in relation with the Scalar Conference (further also referred to the “Conference”; link to the website is here <http://scalar-conf.com> and the Terms of Service is above).

Your personal data is being processed on the grounds of the performance of the contract entered by the data subject and SoftwareMill covering the attendance at the Conference. Certain data disclosed below is also being processed on the grounds of the consent granted by you to SoftwareMill during the registration process.

2. What data do we collect?

We collect different data at different stages of the Conference. At first, during the registration we collect your name, surname, email address, telephone number and payment information such as your credit card number. We need this data to properly register you to the Conference and to allow you to purchase tickets, as well as to contact you with your ticket information.

During the conference we once again collect your name, surname and email address at the entrance, when we sign you onto our list of attendees. We also may collect your personal data in the form of photographs and films taken during the conference. With your direct consent we may collect and publish your personal data in the form of name and recorded interview taken during the Conference.

We may also collect your personal data such as name, surname, email address and payment information through our correspondence with you such as in an event of a refund claim.

Some information is also collected automatically when you visit our Conference’s website <https://scalar-conf.com>. This website uses cookie files to monitor your online behavior while on the site.

Scope of the data collected may also vary based on your relationship with us. When it comes to the participants, we collect the following:

- name and surname;
- payment information including a bank account number and invoice information such as your address and company name (if applicable);
- photos, films and other media taken during the conference;
- contact information such as email address and mobile phone number;
- your country of origin (for statistical purposes as described in this Policy).

In case of the invited speakers, we collect:

- name and surname;
- name of the employer;
- short personal statement (bio information);
- banking and invoice information such as bank account and address;
- contact information such as email address and mobile phone number;
- information regarding lectures such as title, description and recordings.

We collect the following information when it comes to our sponsors:

- name and surname of the person designated for contact;
- contact information in form of an email address and mobile phone number;
- banking and invoice information such as bank account number and address.

We also collect information on our volunteers:

- name and surname;
- contact information such as email address and mobile phone.

When it comes to our partners we collect:

- name and surname of a person designated for contact;
- contact information such as email address and mobile phone number;
- banking and invoice information such as bank account number and address.

3. How do we share your data?

We may share your data with our associates such as the Conference staff and speakers. We do it to properly manage the Conference. Every time we share your information, we enter into a signed agreement regulating how your data should be handled to ensure that its safety is not compromised.

We also share your information with Evenea during the registration phase. We use the Evenea platform to register participants and sell tickets. We share your payment data with the payment services providers such as PayPal, DotPay and PayU. This is the necessary step to allow you to purchase the tickets.

We may also share your data to comply with binding provisions of the law or to pursue a valid legal reason. These include responding to lawful requests and legal processes, protection of rights and property of SoftwareMill, our agents, customers and others.

We may share your personal data in an emergency to protect vital interests of our employees, agents, customers or any persons.

We may also share your personal information with those who work with us, including our software engineers, administration staff, lawyers, tax advisors and/or accountants.

We may also share publicly photos, films and audio recordings of the Conference for advertisement purposes.

In case of the speakers we may share the personal data on the Conference site, social media profiles of the Conference and SoftwareMill as well as in promotional materials for the Conference. We reserve the right to share the speakers' personal information in an event that SoftwareMill shall book the accommodation for the speakers.

4. What do we collect your data for?

We collect your personal data for the following reasons:

- to register you for our Conference;
- to sell you tickets to our Conference;
- to inform you about the Conference and about any updates relating to the Conference;
- to provide our services to you including our Conference;
- to manage our Conference;
- to advertise our Conference;
- to operate our website and event registration system;
- to contact you with information about the Conference;
- to review your refund claims.

5. How do we store your data?

We store your personal data in a digital format on our company's hard drives and in a secure cloud. We encrypt all our hard drives and use 2FA login methods to access the cloud.

All our computers are encrypted and secured with passwords as well as with antivirus software.

We may store your data for the period of 12 months.

6. What happens to your data?

After the aforementioned period of time we delete all your personal data except for the photos, films and audio recordings.

When you request to have your data corrected, SoftwareMill shall answer your request and modify your data within 10 business days.

When you request your data to be presented in a convenient and easily readable format or to have it transferred to another entity SoftwareMill shall answer your request and comply with it within 10 business days. In an event that additional time is required, SoftwareMill shall

contact you within the aforementioned time period and inform you of such a situation. The time period to realize your request can be extended once, to the length of 30 days.

When you request for your data to be deleted SoftwareMill shall answer your request within 5 business days. Your data shall be permanently deleted within 30 days. Shall there be any reason for your data to be further processed such as other legal grounds for processing, SoftwareMill shall inform you of that fact within the aforementioned deletion period.

7. Your rights.

You have the right to withdraw your consent. Whenever we process your personal data based on your consent, we do it only for as long as you permit us to do so. Remember that when we ask you for your consent you can say no, or withdraw it at any moment you please, however this may mean we will no longer be able to provide you with some or all our services.

You have the right to information on your data processing. If you so choose you can ask us to provide you with a summary of the whole scope of your data being processed by us.

You have the right to a copy of your personal data which we process. You can ask us to provide you with a copy of your personal data processed by us. We will do so in a convenient and easily readable format. First time is free; however, any subsequent requests may be subject to a fee covering our expenses.

You have the right to transfer your data. You can ask us to transfer all your data we process to another entity chosen by you.

You have the right to update your data. If at any point you find that the information which we process about you are outdated or simply wrong, you have a right to have them corrected.

You have the right to object to the processing of your data based on public or our interests as well as to processing for direct marketing purposes.

You have the right to be forgotten. You can ask us to delete all your personal information. We may not be able to fully comply with your request however, if there are other lawful reasons for us to process your data such as a legal obligation. Please note that you cannot ask for your data to be deleted while we process your data on the basis of a binding contract (such as the one we enter while you register onto our Conference).

8. Contact us.

Should you have any questions regarding processing of your data described in this Policy feel free to contact us at scalar@scalar-conf.com.

In an event that you shall have a refund claim or any other claim regarding your personal data please follow the contact procedure below.

To submit a personal data concerning request and/or refund claim please disclose the full scope of your request/claim in a form of an email message sent to the aforementioned address. You should specify what right you want to invoke, what you ask of us and in case of refund claim please state the grounds on which your claim is formulated.

SoftwareMill shall review your requests and claims in the period of 10 business days. In an event that additional information is required SoftwareMill reserves the right to extend the aforementioned period up to 30 days. In case of such extension you shall be informed via email message sent to the email address from which your request/claim has been sent. If you do not receive a response from SoftwareMill within 10 working days, please contact us again. In case your first request/claim has not been delivered SoftwareMill will review your request within 5 business days. Period extension provisions of this Policy shall apply accordingly.

9. Complaints

You have the right to file a complaint to the proper authority in the field of data protection. In Poland that role is held by Prezes Urzędu Ochrony Danych Osobowych (PUODO or President of the Office of Personal Data Protection) located at ul. Stawki 2, 00-193 Warszawa. You can contact the PUODO in the office from 8 AM to 4 PM CET from Monday to Friday, via fax. +48 22 531 03 01, telephonic info line +48 606 950 000 open on business days from 10 AM to 2 PM CET, telephone +48 22 531 03 00 or via email kancelaria@uodo.gov.pl. You can also use the ePUAP service as well as business.gov.pl platform to file an electronic complaint. To receive further information please visit <https://uodo.gov.pl/en/484>.

10. Changes to this Privacy Policy

We reserve the right to introduce changes to this Privacy Policy. The date of the last update can be seen below.

This Privacy Policy was last updated on 05 December 2023.